



2011 - 2012 Music Parents Board

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President:	Paula Gallegos	bband3@bresnan.net	970-260-4470
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Treasurer:	Mary Anne Hoffman	mac080561@hotmail.com	
Member-at-Large:	Cara Weaver	mariaastwin@hotmail.com	
Member-at-Large:	Christina Cornelison-Travis	cmcornelison@msn.com	
Member-at-Large:	Christy Lone	theloners@msn.com	
Member-at-Large:	Rick Langley	rlangley1@hotmail.com	
Member-at-Large:	Kathleen Hedlund	kathleenhedlund@yahoo.com	
Member-at-Large:	Melissa Pipkin	cmeepipkin@msn.com	

**Music Parents Board Meeting Minutes
Band Room, May 16, 2011 at 5:30 pm - 6:15 pm**

Agenda Item	Discussion	Results/Follow Up
Welcome and Introductions	<p>Meeting began at 6:20 pm. In attendance: Paula Gallegos, Paula Casey, Mary Anne Hoffman, Cara Weaver, Christina Cornelison-Travis, Christy Lone, Rick Langely, Kathleen Hedlund, Melissa Pipkin, Isaac Lavidie. Kerri Mosinski was ill.</p> <p>Paula shared her leadership style. Agendas will be emailed including allotted times for topics. This is meant to respect and honor the work of volunteers. Keeping focused on agenda topics will allow meaningful discussions in a timely manner. Paula requested assistance in keeping meetings on time.</p>	<p>Paula will email agendas prior to meetings.</p> <p>Meetings will run according to time set on agendas.</p>
Financials:		
Bingo	Melissa reported that she has met with the outgoing Bingo Rep. A year-end report was presented and given to MaryAnne. Melissa will meet again with the outgoing Bingo Rep to finalize the transfer.	Melissa will present the updated Bingo report at the retreat.
End of Year	<p>Mary Anne reported that all BASE accounts are current. Any senior student funds left in BASE (STIP) accounts will be transferred to the general fund.</p> <p>Rick and Mary Anne will work with Dan (accountant) to develop a clear end-of-year report. The report will be presented at the board retreat.</p> <p>Mary Anne discussed the need of signature changes of bank accounts. It was agreed that signature changes on all bank accounts will be made by May 31, 2011.</p>	<p>Mary Anne will transfer unclaimed senior funds to the general fund.</p> <p>Mary Anne will present end-of-year financial report at board retreat.</p> <p>Signature changes on all bank accounts will be made by May 31, 2011.</p>

Committee Chair Members Update:	Paula C reported most committees have designated chairpersons. She will make a contact list of all chairpersons and present at the board retreat. All chairpersons will be expected to attend the BBQ in August, say something about their committee and encourage people to join their committee. Chairpersons are encouraged to organize their committee and delegate the work.	Paula C will distribute list of committee chairs at the board retreat. Chairpersons will attend BBQ in August to promote the work of their committee and get volunteers to sign up.
Additional updates:	Rick reviewed the by-laws and reported that if changes are to be made, a notice of a meeting to review the by-laws must be sent out to the "members" (all music parents). Rick will continue to review the by-laws and make recommendations at the board retreat. The final review of by-laws will be on the board agenda in August or September. Camp Cedaredge offered a 10% discount for this year's camp.	Rick will make by-law update recommendations at the board meeting. Paula G will email notice to vote on by-law updates in the fall.
Scholarship request:	Isaac requested a scholarship for the Drum Majors to attend a camp in Greeley this summer. This camp offers the opportunity for drum majors to improve leadership skills. A motion was made by Christina to pay up to \$900 total to help the drum majors attend camp. Mary Anne seconded. Melissa abstained from the vote as her daughter is a drum major. All voted in favor.	Vote approved to pay up to \$900 for drum majors to attend camp this summer. Isaac will be in contact with Mary Anne to pay out the scholarship.
Select date for our retreat:	Music Parents Board Retreat will be Tuesday, June 28 at 5:00 - 8:00 pm. The meeting will be held at Isaac's house (640 Grandview Drive - off 28 Road). Items on the retreat agenda will be review budget, set budget for new year, set goals for new year, discuss ideas for changes in procedures, review by-laws. Paula G will email the agenda and any information to read at least one week prior to the meeting.	Music Parents Board Retreat Tuesday, June 28 at 5:00 - 8:00 pm. Paula G will email agenda and include items to review to prior to the board retreat.
Adjourn:		Meeting adjourned at 6:15 pm